

# School Nursery Application Form

## Important

This application is for a place in the nursery or Foundation Stage Unit only. Application for a school place must be made to Devon County Council between 1 November and 15 January of the academic year before your child starts school.

## Section A - Details about your child

Forename(s)

Surname/Family Name

### Home Address

This must be the address where the child is normally resident. If you expect to move from this address before your child starts at nursery, you must let the school know as this may affect your application. Verification of address may be necessary.

Post Code

Date of Birth

Gender (M or F)

Is your child looked after by a local authority?  
(sometimes referred to as 'being in care')

Yes / No

If yes, which Local Authority?

Does the child have a Statement of Special Educational Needs, is undergoing a statutory assessment or have a disability?

Yes / No

If yes, please give details

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## Section B - Details about you

Forename(s)	Surname/Family name
Home address (if different from your child's)	Postcode
	Telephone (home)
	Telephone (work)
	Telephone (mobile)
Email address	
Your relationship to the child in Section A	
Do you have parental responsibility for the child in Section A?	Yes / No

### Data Protection

The Information collected on this form will be processed and stored by the school in compliance with the UK Data Protection Act. The Data may be shared with other areas of the County Council, but only for administrative or other service provision purposes and Government Departments where there is a Legal requirement to do so. Should the information given be found to be fraudulent then the offer of a nursery place can be withdrawn. If you would like further information about Data Protection please see: [www.devon.gov.uk/data\\_protection.htm](http://www.devon.gov.uk/data_protection.htm) or contact the Corporate Information Governance Team on **01392 384682**. By signing and returning this form you acknowledge that you have read, understand and agree to this data processing.

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## Section C

School nursery or Foundation Stage Unit where you wish to take the Early Years Entitlement and/or buy extra hours

Name of school nursery

Reasons for your preference

When would you like your child to start?

Autumn term (September)

Spring term (January)

Summer term (April)

State times when you wish to attend. This will not impact on whether a place is available.

Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Does the child in Section A have a brother or sister attending this school or the adjoining junior school? (if yes, please complete section below)

Yes / No

Name of child

Date of Birth

Do you want to split your entitlement between 2 different providers

Yes / No

For information on available hours and the ages of children that can attend, please contact the school.

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## Section C

### Any further comments

You may wish to seek the support of health or social care professionals.

**I confirm that the details provided are accurate.**

Applicant's signature	Relationship to child	Date

Please return the completed form to the nursery, Foundation Stage Unit or nursery school where you would like a place for your child. You should not pass this form to Devon County Council or a pre-school, playgroup, day nursery or funded childminder. If you are also applying to attend a private, voluntary or independent provision you will need to fill in separate application forms which you can get from those providers.